

# CATERPILLAR FOUNDATION

## U.S. Grant Application

Before completing, please take the time to visit [www.cat.com/foundation](http://www.cat.com/foundation) to determine whether your program is aligned with the Caterpillar Foundation's philanthropic focus. The Caterpillar Foundation provides program support in the areas of environmental sustainability, basic human needs and pipeline education.

1. Date:
2. Official, legal name of organization:
3. Complete street address:
4. Complete mailing address (if different from Street Address):
5. Telephone number:
6. Fax number:
7. Web site address:
8. Name and title of executive director:
9. Name and e-mail address of direct contact (Who should our grant manager contact?):
10. Mission statement/ principal purpose of organization:

## PROJECT PROPOSAL AND BUDGET

1. Project/program title:
2. Program budget:
  - The budget should include: (1) total cost of the project/program, (2) list of program-specific expenses
3. List of other corporate and government funders and dollar amount each contributes:
4. Grant amount requested from Caterpillar:
5. Purpose:
  - Explain the problem/issues this program addresses:
6. Objectives:
  - Describe how your program attempts to solve the problem/issue:
7. Describe the target population for this project:
  - Number of people served by program:
  - Participant demographics (race/ethnicity, age, gender, geographic location, economic diversity, etc.):
8. Outcomes/results (We encourage you to utilize a format that includes specific, measurable, attainable, realistic and timely goals and procedures to meet those goals when describing your objectives):

- Outcomes/Results should include: (1) How your organization measures the effectiveness of activities, (2) projected results by end of the funding period, (Measurement may include research, evaluation results, number served, impact on population served, program retention, etc), and (3) historical data on which these projections are based
- We encourage you to utilize a format that includes specific, measurable, attainable, realistic and timely goals and procedures to meet those goals when describing your objectives.

9. Is there any Caterpillar employee or retiree involvement in this project:

10. Why (from Caterpillar Foundation’s point of view) should we provide support for this program? *Beyond positive public recognition:*

11. Please list the most recent gifts received from Caterpillar Inc., Caterpillar dealers, or the Caterpillar Foundation:

12. List of board members:

Submit completed grant applications as an e-mail attachment and send to **tran\_aili\_j@cat.com** or **zammuto\_jennifer\_l@cat.com** with “Organization Name Grant Application” in the subject line.

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| <b>ATTACHMENTS</b> |
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*If you have not received a Caterpillar Foundation grant in the past, please provide links to the following attachments:*

- Photocopy or electronic scan of official 501(c)3 designation.
- Copy of most recent annual report and/or other published description of the organization’s activities.
- Copy of your organization’s most recent externally or internally audited financial statements.