About this procedure: The Student Program/Plan page can provide considerable information about the student’s Program/Plan “stack,” or historical program/plan rows. Using this page you can view the student’s current and former programs, plans, sub-plans, requirement term, and admit term. You can also use this page to determine if the student is active in a program, which is required in order to be eligible for enrollment, as well as if they are in a joint program.

Access the Student Program Plan page. In the ID field, enter the student’s ID number. In the Academic Career field, as applicable, select the appropriate Career from the drop-down menu to narrow the search. Click the Search Button. If clicking the Search button displays multiple rows, make sure to select the correct Program/Plan and career number for that student.

Did multiple rows/options appear? If no, The Student Program page will appear. The system will default to Update/Display mode, displaying only the most current row. Would you like to view historical rows? If no, Proceed to Review. If yes, Click the Include History button at the bottom of the page.

Note: You may also search for the student using the Last name and First Name fields.
Review the Student Program page for the following information:
- Status
- Program Action
- Effective Date
- Academic Program
- Admit Term
- Program Requirement Term
- Campus
- Academic Load

Click on the Student Plan tab to review the following information:
- Academic Plan
- Plan Sequence
- Declare Date
- Plan Requirement Term
- Advisement Status

Click the Student Sub-Plan tab. Use the Student Sub-Plan page to view a student's sub-plan. A sub-plan is typically a concentration within an Academic Plan.

Click on the Student Degrees tab. Use the Student Degrees page to update a student's completion term, degree honors, degree GPA, and degree checkout status.

End of Procedure.