

This document is a guide to assist you in clearing the cache, deleting cookies, and enabling pop-ups in your web browser. Included below are steps for the four main browsers: Firefox, IE, Chrome, and Safari. Please note that the steps may differ slightly based on your browser version, for example IE 9 vs. IE 11.

Firefox

To clear the cache and delete cookies in Firefox:

1. Click the Firefox **menu** button.



2. Select **Options**. The Options window opens.



3. Select the **Privacy** panel.





4. In the History area, click the clear your recent history link. The Clear All History window opens.

History	
Thistory	
Firefox <u>w</u> ill:	Remember history 🔻
Firefox v keep coa	vill remember your browsing, download, form and search history, and okies from websites you visit.
You may	y want to <u>clear your recent history</u> , or remove individual cookies.
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5. Set the Time range to clear: to **Everything**.

Clear All History		×
Time range to clear:	Everything	•
All se	اودted items will be cleared.	

6. In the list at the bottom of the window, uncheck everything except for **Cookies** and **Cache**.



Note: If you wish to clear other kinds of stored data, feel free to check the appropriate boxes. They will be cleared with the cookies and cache in the next step.

Tip: Don't see anything to check? Click the button next to Details.

7. Click **Clear Now** Clear Now. When the Clear All History window disappears, all of the files saved (cached) and cookies from your Internet browsing activities in Firefox will have been removed.

SIS

To enable pop-ups in Firefox:

1. Click the Firefox **menu** button.



2. Select **Options**. The Options window opens.



3. Click the **Content** panel.



4. Clear (uncheck) the **Block pop-up windows** check box.



5. Click **OK**.

Internet Explorer (IE)

To clear the cache and cookies in Internet Explorer (IE):

- 1. On the far right-hand side of the browser, click the gear (Tools) icon 🖾.
- 2. Select **Safety > Delete browsing history...**. The Delete Browsing History window opens.

Note: If you have the Menu bar enabled, select Tools > Delete browsing history....

3. In the Delete Browsing History window, uncheck all options except the ones labeled **Temporary Internet** files and website files and website data.

Temporary Internet files and website files
Copies of webpages, images, and media that are saved for faster viewing.
Cookies and website data

Files or databases stored on your computer by websites to save preferences or improve website performance.

4. Click **Delete** . The Delete Browsing History window will disappear and you may notice your mouse icon appear busy. As soon as your cursor returns to normal, or you notice the "finished deleting" message at the bottom of the screen, your temporary Internet files will be deleted.

To enable pop-ups in Internet Explorer (IE):

- 1. On the far right-hand side of the browser, click the gear (Tools) icon 🖾.
- 2. Select Internet Options. The Internet Options window opens.



3. Click the **Privacy** tab.

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General	Security	Privacy	Content	Connections	Programs	Advanced

4. In the Pop-up Blocker section, clear (uncheck) the **Turn on Pop-up Blocker** check box.

Pop-up Blocker	
Turn on Pop-	up Blocker

5. Click **OK**.

Chrome

To clear the cache and cookies in Chrome:

- 1. On the right end of the browser toolbar, click the Chrome menu
- 2. Select **Tools > Clear browsing data...**.The Clear browsing data window opens.

Tools	•	Create application shortcuts			
History	Ctrl+H	Extensions			
Downloads	Ctrl +J	Task manager	Shift+Esc		
Signed in as braggs99@gmail.com		Clear browsing data	Ctrl+Shift+Del		
Signed in as braggs99@gmail.com		5			

3. Use the menu at the top to select the amount of data that you want to delete. Select **the beginning of time** to delete everything.



4. Select the checkboxes for **Cookies and other site and plug-in data** and **Cached images and files**.



5. At the base of the window, click Clear browsing data.

Clear browsing data



To enable pop-ups in Chrome:

- 1. On the right end of the browser toolbar, click the **Chrome menu**
- 2. Select Settings. The Settings tab opens.



3. At the base of the window, click Show advanced settings...



- 4. In the Privacy section, click **Content settings**
- 5. Scroll down, and in the Pop-ups section, select Allow all sites to show pop-ups.

Pop-ups

Allow all sites to show pop-ups
Do not allow any site to show pop-ups (recommended)

6. Click Done.

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Safari

To clear the cache and cookies in Safari:

1. Click Safari > Reset Safari.... The Reset Safari window opens.



2. Check Empty the cache and Remove all cookies.



For some earlier Safari versions, select Clear history and Remove all website data.

3. Click Reset.

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To enable pop-ups in Safari 5:

- 1. Click the Safari menu.
- 2. Make sure that **Block Pop-Up Windows** is cleared (unchecked).



To enable pop-ups in Safari 6 or 7:

- 1. Click the **Safari** menu.
- 2. Select Preferences.
- 3. Click the **Security** tab.
- 4. Make sure that the **Block pop-up windows** option is cleared (unchecked).

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General	Appearance	Bookmarks	Tabs	RSS	AutoFill	Security	Advanced	
Web Content: 🗹 Enable plug-ins 🗹 Enable Java 🗹 Enable JavaScript 🗌 Block pop-up windows								