

BLAKELEY HALL ROOM REQUEST FORM

FALL TERM 2020-2021

DUE MAY 1, 2020



THE FLETCHER
SCHOOL

TUFTS UNIVERSITY

I would like to request a room in Blakeley Hall for the fall term 2020. I have read the Blakeley Hall Housing Contract and Policies and I am returning the completed Blakeley Hall Room Request Form and the signed Blakeley Hall Housing Contract. Should I be offered a room in Blakeley Hall, I agree to provide a \$400 deposit by May 12, 2020 (check or money order made payable to Trustees of Tufts College), which will be applied to my room bill. If I decide not to live in Blakeley Hall, I agree to notify the Blakeley Hall Resident Directors in writing by no later than May 26, 2020, or I forfeit my deposit.

Signature: _____ Date: _____

BACKGROUND INFORMATION:

Last (family name) *First (given name)* *Preferred name* *Tufts Student ID #*

Sex: Male Female Date of birth (mm/dd/yyyy): _____

Degree Program: MALD MIB MA LLM PHD MAHA MATA

semester exchange

Matriculation Year: 2018 2019 2020

Matriculation Month: January August

Country of Citizenship: _____ Nationality: _____

Home State (U.S. Citizens): _____ Native Language: _____

Other languages you speak: _____

Universities attended: _____

Briefly describe your research and professional interests. (For example, what are your fields of interest? What is your previous work experience? What are your professional goals?)

Mailing address during summer (June-August): _____

Summer telephone number: _____

Summer email address: _____

Please complete, sign, scan, and email all 3 pages as a PDF to blakeley-rd@tufts.edu (preferred method) —
OR you may mail forms to: Blakeley Hall RDs, The Fletcher School, 160 Packard Ave, Medford, MA 02155 —
OR you may fax the forms to 617-627-4028. All pages MUST BE RECEIVED by May 1, 2020.

BLAKELEY HALL ROOM HOUSING CONTRACT

FALL TERM 2020-2021

DUE MAY 1, 2020



THE FLETCHER
SCHOOL

TUFTS UNIVERSITY

Name:

Last (family name)

First (given name)

Preferred name

Tufts Student ID #

BLAKELEY HALL RESIDENCY DATES FOR FALL TERM 2020 – 2021

Opens at 9:00 AM on SATURDAY, AUGUST 29, 2020

Closes at 12:00 PM on SATURDAY, JANUARY 2, 2021

MAKE YOUR TRAVEL PLANS ACCORDINGLY

I am applying for assignment to occupy a room in Blakeley Hall for the fall term 2020. I understand that, if granted, this agreement will permit me to occupy a room in Blakeley Hall, as assigned to me by the Blakeley Hall Resident Directors, from the applicable opening date(s) to the applicable closing date(s), as outlined above. I understand that this agreement does not permit occupancy outside of the residency dates.

The housing agreement is subject to the terms and requirements set forth in the Blakeley Hall Housing Policies and the Resident Guide, and to the rules, regulations, and notices which are currently or subsequently posted, published, or distributed to students. I agree to abide and comply with these as a condition of residency.

This agreement shall be considered granted at such time as the Blakeley Hall Resident Directors issue a housing confirmation to me. In consideration of this agreement, I agree to pay to the University the Blakeley Hall housing charges and fees as established by The Fletcher School that are due and payable as determined by the Tufts University Bursar.

In addition to the above, I have read the Blakeley Hall Housing Policies (on reverse) and I agree that I will abide by them as well as the following:

1. I understand that Blakeley Hall is a non-smoking building; therefore smoking is not permitted inside bedrooms, suites, corridors, bathrooms, community kitchen and lounge.
2. I will refrain from introducing or using firearms and explosives on the premises.
3. I will refrain from keeping any animals on the premises.
4. I understand that The Fletcher School, the Blakeley Hall Resident Directors, and Tufts University are not liable directly or indirectly for loss by fire, theft, or any other cause whatsoever of any property on the premises.
5. I will promptly notify the Tufts University Police (ext. 617-627-6911) in case of emergency.
6. I will deliver possession of the assigned room to The Fletcher School (or the Blakeley Hall Resident Directors) in the same condition that it was in at check-in, with reasonable wear and tear.
7. I will maintain the premises in reasonable standard of personal decorum, housekeeping, cleanliness and neatness. At the end of the year, I will deliver the suite clean and dorm furniture and property in the same condition and location as I checked in.
8. I understand that if I do not return my key and check out in person with the Blakeley Hall Resident Directors, I will be charged a fee to replace the lock.
9. I will clean and maintain the Community Kitchen and Lounge upon use of the facilities. I understand that failure to do so will result in revocation of privileges.
10. I will refrain from causing or allowing damage to, and from altering, or replacing or repairing the premises or appurtenances (except as authorized by The Fletcher School or the Blakeley Hall Resident Directors).
11. Upon reasonable request and time, I will admit any appropriate person representing the University for making repairs.
12. I will remove my belongings from the dorm at the end of my residence. I forfeit my right to any personal property left in the dorm after I check out and I may be charged for its removal.
13. I will assume financial responsibility for any expenses caused by my failure to carry out these agreements.
14. I will abide by all Blakeley Hall housing policies as written on the following page.

Signature

Date

SEE NEXT PAGE FOR HOUSING POLICIES

BLAKELEY HALL HOUSING POLICIES

1. Students who wish to reside in Blakeley Hall for the pre-session period will sign a housing contract for that period only. Students who wish to reside in Blakeley Hall for the academic year will sign a contract for one full academic year. Residents admitted at mid-year or for one-term exchange programs will sign a contract for one semester only.
2. Residency at Blakeley Hall for **pre-session** begins at 9:00 AM on Saturday, August 15, 2020, and closes at 12:00pm on Friday, August 28, 2020. Residency at Blakeley Hall for the **academic year 2020-2021** begins at 9:00 AM on Saturday, August 29, 2020, and closes at 12:00pm on Tuesday, May 25, 2021. Residency at Blakeley Hall for the **fall term 2020** begins at 9:00 AM on Saturday, August 29, 2020, and closes at 12:00 PM on Saturday, January 2, 2021. Residency at Blakeley Hall for the **spring term 2021** begins at 9:00 AM on Tuesday, January 5, 2021 and closes at 12:00 PM on Tuesday, May 25, 2021. All residents who do not check into Blakeley Hall by the second day of classes will forfeit their room and deposit unless arrangements were made and approved in advance. Please note: Residents are NOT permitted to remain in Blakeley Hall after their contracts expire.
3. Residents who have to leave the dorm for health reasons with a medical release may receive a pro-rated rebate at any point in a given semester. Residents who voluntarily withdraw from The Fletcher School by October 15 of the Fall semester, or by February 15 of the Spring semester, will receive a 50 percent rebate of their semester room charge. Residents who are asked to withdraw from the dormitory and/or from the School receive no rebate.
4. Blakeley Hall housing fees for semester and academic year residents are set annually by The Fletcher School and will appear on student bills in two parts, the ROOM COMMITMENT FEE and the ROOM CHARGE.
5. Due to unforeseen circumstances, academic year residents may petition to leave the dorm at the end of the Fall semester. Petitions must be submitted by November 15 for administrative review for good cause. If the petition is approved, the resident must adhere to all conditions of the release. In addition, the resident will be charged the Spring room commitment fee unless they find another Fletcher student to take over their housing contract. If the resident petitions after November 15, then The Fletcher School will charge the non-refundable Spring room commitment fee without exception and may charge an additional amount up to the remaining housing fee.
6. It is to be made clear to all residents that any rooms that become vacant during the academic year can be occupied at any time. Existing occupants may not expect to have fewer suitemates for the remaining period. The Fletcher School reserves the right to consolidate empty spaces within a building or make reassignments when vacancies occur.
7. The housing contract does not guarantee that you can live in one particular room. The Fletcher School reserves the right to change your room assignment when problems arise that cannot be solved through other means. If you transfer your housing contract, the new resident may be assigned to a different room.
8. Employees and agents of the University may enter assigned rooms for the following reasons:
 - a. when an emergency exists,
 - b. when the Resident or the Resident Director has requested service for the room, or
 - c. with notice provided via telephone, campus mail, e-mail, or bulletin board posting.
9. All residents must pay a \$100 security key deposit before receiving their room keys. The purpose of this deposit is to ensure that residents check out and leave their rooms in good condition. This deposit will be returned at check-out provided that the resident does all of the following:
 - a. cleans his or her room and suite, removing all personal property
 - b. leaves all dorm furniture and property in its original condition and location,
 - c. returns the room key, and
 - d. checks out with the Resident Directors in person. Residents who fail to meet these obligations may be charged for cleaning, repair, or replacement costs in addition to forfeiting the deposit.

Signature

Date

Please complete, sign, scan, and email all 3 pages as a PDF to blakeley-rd@tufts.edu (preferred method) —
OR you may mail forms to: Blakeley Hall RDs, The Fletcher School, 160 Packard Ave, Medford, MA 02155 —
OR you may fax the forms to 617-627-4028. All pages MUST BE RECEIVED by May 1, 2020.