**Information sheet for Key Informant Interviews**

You are invited to participate in a key informant interview/focus group that will help Tufts University School of Dental Medicine to [AIM OF STUDY]. We want to gather information on the perceptions and opinions about [TOPIC] from [POPULATION].

*What will happen in the interviews/focus group*

The focus group/Interview sessions will take place [on site at TUSDM in a closed door classroom or conference room OR other location]. [DESCRIBE WHAT PARTICIPATION INCLUDES] We will be audio recording the discussion. No video will be used. Names will not be collected with or connected to anything that is recorded. Participation is voluntary and you can leave at any time if you don’t want to stay.

*Risks or benefits to participating in the interviews*

There are no expected risks or direct benefits to participating in the interview sessions/focus group. Participation or the refusal to participate will have no effect on your [academic standing OR employment status]. The opinions you disclose in the interview session/focus group will have no effect on your [academic standing OR employment status]. All responses to questions in the study will remain anonymous and only individuals from Tufts University will review the audio recording.

*If you have questions*

For any comments or requests, please contact the Principal Investigator, Dr. XXX at 617-636-XXXX or [XX.XX@tufts.edu](mailto:XX.XX@tufts.edu). If you have questions about the rights of research subjects, please contact the Institutional Review Board (IRB) Administrator of [Tufts Health Sciences IRB at (617) 636-7512] or [Tufts Social Behavioral and Educational (SBER) IRB at (617) 636-3417]. This study has been reviewed and approved by the Tufts [Health Sciences/SBER] IRB.

Thank you for your time and consideration.