**Key Informant Interview/Focus Group Script**

**Introduction**:

Hello, I’m Dr. XXXX, a XXX at Tufts University School of Dental Medicine. [DESCRIBE AIM AND SIGNIFICANCE OF STUDY] We are conducting interviews/focus groups with [POPULATION] who have XXXX. Thank you for taking the time to participate in this interview. As I mentioned earlier, this discussion will go no more than XXX minutes so we can finish by\_\_\_\_\_.

The information we learn here will be used to XXXXX. Your personal experiences and perspectives are important to the development of XXXX. As a reminder, there are no expected risks or direct benefits to participating in this interview. Participation or the refusal to participate will have no effect on your [academic standing OR employment status]. The opinions you disclose in the interview will have no effect on your [academic standing OR employment status]. This interview will be kept strictly confidential and neither your name, nor any potentially identifying information will be released in our final assessment or any resulting publications. Our attention will be directed towards the ideas that will be discussed. This study has been reviewed and approved by the Tufts Health Sciences IRB.

I’ll be asking you some questions and look forward to hearing your answers. There are no right or wrong answers to these questions. I am looking for your opinion. Your responses will be kept confidential and aggregated to develop teaching tools for dental hygienists to use with their adolescent patients.

I want to remind you that if you do not want to be a part of this study or answer any questions, you do not have to.

Your time and insights are extremely important to us and this interview/focus group should only take XX minutes. At this point, are you comfortable proceeding with the interview/focus group?

I would like to tape record this interview so I can remember what we discuss today.

I will be taking a few notes while we talk. Do I have your permission to do so?

IF “Yes” I will start the tape now.

Please do not use your name during the recording.

IF “No” I will be taking notes of our interview.

**Interview**:

Warm-up

Before we get started with the interview questions, I’d like to know a little bit more about you:

* General Questions to establish relevance

Main Interview
**Goal of Question**

*Question*

Probes (to elicit more information):

**Wrap-up**:

Before we wrap up, is there anything else you would like to add? Or do you have any suggestions for questions that we should ask in the future?

Thank you for taking the time out of your busy schedule to talk to us. Your feedback will help us tremendously as we work to [GOAL].