[Month, Day], 2017

Tufts SBER Institutional Review Board

20 Professors Row

Medford, MA 02155

To Whom It May Concern:

This letter is regarding the study <Title> under Principal Investigator Dr. <Name>. The purpose of this study is to <aim>. The population used in this study will be <describe population>. Investigators will be <describe interaction with patient population>. The study will be strictly voluntary, and participation or non-participation will not affect <the participant’s relationship with the program/foundation>.

<If the organization will be providing funding for the project, note that here>.

This letter is to confirm that I support this project. I believe this study will pose no harm to the <patient population> and will <describe any benefits>.

Sincerely,

<Name>

<Title>

<Organization>