Phone Script

Hello (Mr./Ms.) \_\_\_\_\_\_\_\_\_\_\_. I am (study team member’s full name) from Tufts University School of Dental Medicine *[Clinic]*. I am returning your call about our research study relating to [*brief study description]*.

**Explain how you received the individuals’ contact information** *[e.g.) “You left a message for our study team with your telephone number”]*

Joining a research study is completely voluntary. If it is alright with you I'd like to take about 10 minutes to explain the basic idea of the study and to see if you would be interested in taking part. Is now a good time?

**If answer is No:** Is there another time I can call you back?

IF YES, Thank you. We will try to call back then. **Note date and time**

**If answer is Yes:**

Great, while I explain the basic idea of the study, please feel free to stop me at any time with questions.

We are conducting this study to *[describe study and aims].*

If you do not wish to participate in the study, this will in no way impact the care you receive at Tufts University School of Dental Medicine. Do you think you would be interested in taking part in this research?

**If answer is No:** Thank you for your time.

**If answer is Yes:** Great, in order to determine if you qualify for this study, I need to ask you a few questions. Your taking part in this phone call is completely voluntary. This data will be discarded unless you are determined to be eligible for the study.

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **YES** | **NO** |
| 1 | Inclusion Criteria | * Continue | * Unfortunately you will not be able to participate in our study. Thank you for taking the time to talk to me. |
| 2 | Inclusion Criteria | * Continue | * Unfortunately, you will not be able to participate in our study. Thank you for taking the time to talk to me. |
| 3. | Inclusion Criteria | * Continue | * Unfortunately, you will not be able to participate in our study. Thank you for taking the time to talk to me. |
| 4. | Inclusion Criteria | * Continue | * Unfortunately, you will not be able to participate in our study. Thank you for taking the time to talk to me. |
| 5. | Exclusion Criteria | * Unfortunately, you will not be able to participate in our study. Thank you for taking the time to talk to me. | * Continue |
| 6. | Exclusion Criteria | * Unfortunately, you will not be able to participate in our study. Thank you for taking the time to talk to me. | * Continue |
| 7. | Are you willing to attend (#) study visits over (# weeks/months)? | * Great, what I would like to do now is schedule a screening appointment for you to come in so we can [*relevant procedure]* and review your medical history.   During the screening appointment, we will ask you to read and sign an informed consent form for this study before any screening procedures are done. | * Unfortunately, you will not be able to participate in our study. Thank you for taking the time to talk to me. |

Please free to contact our team at [*phone number]* any time if you have additional questions.

Thank you for your time, have a great day.