ADEA 2019 – Abstract Checklist

☐ Does the title make sense? Is it under 10 words?
☐ Are the authors correct?
  ☐ PI should be listed last
  ☐ The person who did the most physical work should be listed first
  ☐ The first person listed doesn’t have to be the presenter, any of the authors can present
☐ Are the affiliations correct?
☐ Are the subtitles correctly used?
  ☐ Objectives
  ☐ Methods
  ☐ Results
  ☐ Conclusions
☐ Word count under 350 words?
☐ Did you check Grammar and punctuation?
☐ Did you use mathematical symbols besides =, <, >, %? If so, you must remove them from your abstract as the submission system will not accept them.
☐ Does the abstract match final protocol?
☐ Are statistical tests stated?
  ☐ Confidence level or P-value?
☐ Is the conclusion reasonable based on objective and not overreaching?
☐ Does the results section make sense?
☐ Did you have a peer review this abstract?
☐ Have you read through the plagiarism PowerPoint presentation and tips sheet? They are located on TUSK.
☐ Did you write the abstract from the third person point of view?
☐ Have you reported the study or described the program in past tense?
☐ Did you spell our acronyms at first use and put acronym in parentheses and include full school names?
☐ Have you reported IRB approval/exemption and included any funding information?
☐ If you are submitting an abstract for the TechExpo, then you are limited to 100 words and it may or may not be structured. Did you comply with these rules?
☐ Did you designate a Learning Focus?
☐ Have you referred to your sections “Reviewer Rubric” to evaluate your abstract?
☐ Have you confirmed who will pay for your travel to Chicago, IL?

__________________________________________________________
Principal Investigator (sign and date)  Student Researcher (sign and date)

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Principal Investigator (print)  Student Researcher (print)