Position: Volunteer Tutor  
Start Date: September 28th  
Employment Type: Volunteer  
Reports to: Teen Program Coordinator

Job Description: CSTO is seeking fun, energetic, and helpful volunteer tutors that will provide homework help to a group of ten teens. There are four possible volunteer hours per week available.

Organization: The CSTO mission is to preserve Castle Square Apartments as affordable housing for low and moderate income residents into perpetuity and provide comprehensive community and social supports for residents and the surrounding community. CSTO puts this mission into practice by providing programs that support youth and families in Castle Square and the surrounding neighborhoods of Boston’s South End.

Responsibilities would include:

- **Homework Help:** S/he will provide homework help to a range of high school students. Students’ grades vary from 9th to 11th grade. You would share the responsibility of the ten teens with multiple volunteers. We are looking for tutors with backgrounds in Math, Science, History, and English.
- **Supervision of Teen Program participants:** The volunteer tutors would be responsible for the well-being of the students while their supervisor is not in the room.
- **Other duties as required**

Ideal Candidate Description and Qualifications:

CSTO is looking for energetic and empathetic volunteer tutors to help ten 9th-11th grade students. We are looking for candidates who have backgrounds in English, History, Math and Science. S/he should have previous volunteer experience and is reliable.

Qualifications:

- In college or out of college with a degree in the following fields: Math, Science, English, History
- Bilingual English/Chinese (preferred, not mandated)
- CPR/First Aid certified (preferred)
- Strong Communication skills (verbal and written)

Applications will be accepted until September 20th, 2015 or until the position is filled. Interested candidates should contact CSTO’s Teen Program Coordinator, Madeline Muhlberg @ mmuhlberg@cstoboston.org

476 Tremont Street, Boston, Massachusetts 02116 • Tel: (617) 357-8548 • Tel/Fax: (617) 357-8505