

BENJAMIN BANNEKER

A K-6 SCIENCE TECHNOLOGY ENGINEERING & MATHEMATICS SCHOOL

Job Description After School Staff

Do you want to help future leaders learn to be positive, creative, confident and successful community members?

Join our K-6 After School Team!

The Banneker Extended Enrichment Program is an academic and social enrichment program committed to quality and to supporting children as they continue on their path of personal growth and education while learning how to become successful contributing members of society.

In addition to academics, we encourage children to engage in creative play and in projects to learn about themselves and the world around them through crafted lessons and activities. Students are to work on homework, build good study habits, and explore activities and projects that may lead to lifelong interests and widen their world of possibilities.

Students also learn basic conflict resolution and leadership skills. All students are supported and encouraged to feel safe to be themselves as they learn to work within the community while in the program.

Responsibilities include: working with a team to help with snack, recess, games, songs, activities, and social skills. Attendance and participation in professional development and meetings is expected throughout the year.

When: Hours 1-6:30 Mon; 2-6:30 pm Tues-Fr;
or second option schedule 2-5pm M-F
on regular school days

Where: 21 Notre Dame Avenue
Cambridge, MA 02140

Job Requirements

High School diploma, resume, references
CORI, fingerprinting
experience working with elementary aged children

Qualities we are looking for:

Professionalism, problem solving skills, adaptability, enthusiasm, leadership, teamwork, critical thinking skills.

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Ability to lift and carry up to 40 pounds; participate with students both indoors and outdoors, including walking to the park; communicate with students, co-workers and families; and follow EEC rules and regulations.

Pluses include:

second language skills (Haitian Creole, Spanish)
EEC certification

Company Culture

We are a team of dedicated professionals, all working to give each and every child a positive, supportive, and educational (academic, social, and personal) experience every day. Every BEE team member is valued, both for the skills and strengths they bring to the students as well as how they strengthen the team. Each BEE team member may be at different points along the path of professional development and growth, and we respect and support that space as they continually strive to move forward and gain skills to improve every child's experience.

Our goals as a program overall are quality and safety. Students should feel safe at all times when they are participating in any aspect of the BEE Program. And all aspects of the program should continually strive to be of the highest quality every day. Our families depend on our professionalism, dedication and respect for their children and themselves.

The BEE Program is in Cambridge, MA, a world-class city that has many opportunities for education, and an array of social and cultural events available throughout the year. Many of our staff move on to become full-time teacher's assistants at our school with our training.
Come challenge yourself to grow, learn, and teach with our team.