

## Forest Project Senior Crew Leader

**The Organization:** Wave Hill is a 28-acre public garden and cultural center overlooking the Hudson River and Palisades. Its mission is to celebrate the artistry and legacy of its gardens and landscapes, to preserve its magnificent views, and to explore human connections to the natural world through programs in horticulture, education, and the arts. The Education Department provides hands-on learning experiences for children, youth, teachers, and intergenerational groups of visitors in the arts and sciences to educate and inspire life-long learners.

**Position Description:** Wave Hill seeks a Senior Crew Leader to assist with the management of the [Forest Project](#) internship program, and to plan and oversee all restoration work done during our busy summer season. Under the direction of the Senior Manager of Youth Programs and Woodland Initiatives, the Senior Crew Leader will help manage Crew Leaders and interns at various sites in our eight-acre woodlands. The Senior Crew Leader will also help facilitate student coursework, as well as other educational activities. Due to Covid-19 significant portions of the program may take place virtually.

### **Role and Responsibilities:**

- Assisting with the supervision of Crew Leaders and interns in the Forest Project and WERM program. This includes making sure staff and interns wear face masks and practice social distancing.
- Planning and supervising implementation of restoration work for Crew leaders and interns.
- Overseeing the organization and maintenance of tools and equipment like pruners, wheel barrows and shovels.
- Supporting Crew Leaders with the creation and implementation of restoration plans
- Documenting work through blogs, videos, social media, and photography.
- Assisting Youth Programs Manager with administrative duties
- Assisting in planning activities, special projects, and field studies.
- Developing and implementing field study research projects for GIS and ecological restoration based college level courses alongside the Youth Programs manager and instructors.

### **Qualifications:**

- Undergraduate degree with a demonstrated interest in environmental issues preferred.
- Significant coursework and/or experience in natural areas restoration and management.
- Hands-on experience doing restoration or gardening and working with tools.
- Experience working with youth in educational settings, and comfort in a supervisory role.
- Enthusiastic, organized, strong interpersonal skills, and flexible in handling challenging, situations.
- Ability to work outdoors with little supervision, and to perform labor-intensive tasks including safely lifting up to 50lbs
- Valid driver's license in good standing with comfort driving in NYC preferred.



**Workspace:** Workspace: Due to covid-19 significant portions of the program might take place virtually. Typically, the Senior Crew Leader works largely outdoors, supervising Forest Project's crews (groups of 1 adult and 6 to 8 interns). Supervision will largely take place in Wave Hill's Woodlands and Ecology Building (currently only accessible by stairs), though the Senior Crew Leader is also expected to act as a chaperone per any off-site field trips. When outside, the Senior Crew Leader should expect to traverse all of Wave Hill's Woodlands, both on and off path. When inside, the Senior Crew Leader holds their own desk space within the Youth Programs office on the third floor of Wave Hill House (currently only accessible by stairs). This office is a collaborative and dynamic space shared with other members of the team, though on occasion more team members and potentially some interns will be present. Due to Covid 19 only 3 people will be able to present at the office at a time.

**Schedule and Salary:** This is a part time, seasonal position with a flexible start date in May 2021 and running through the end of August 2021. The hourly rate is \$16.50 per hour. The hours are 15-25 hours per week in May, and 35 hours per week June-August.

**Diversity Equity and Inclusion at Wave Hill:** Wave Hill is committed to creating an environment which promotes diversity, equity, and inclusion of all applicants and employees. The Education Department strives not only to accept but to affirm and celebrate all identities. Race, religion, gender, gender identity and expression, sexual orientation, national origin, genetics, disability, and veteran status are not barriers to employment at Wave Hill. We invite you to communicate any special needs or requirements to be accommodated throughout the hiring process.

**To Apply:** Please use this form to submit your cover letter and resume:  
<https://forestproject.wufoo.com/forms/forest-project-senior-crew-leader-2021/>

