

IBGC Student Research Fund Application

Applications are accepted on a rolling basis and are due at least one month prior to intended departure date or start of the research project

For more information, please see the Student Research Fund [Guidelines](#)

I. GENERAL INFORMATION

Name

Email

Degree program and graduation year

Project faculty advisor

Project title

Destination

Total funding requested

Research will be conducted during

Have you applied for additional Fletcher or external funding?

Dates of travel

If yes, where and for what amount?

What is the intended use of the research funds?

If you are approved for funding, you are to provide IBGC with a 600-800 word blog post and a minimum of five photos of your trip within 30 days of returning from your travels. Reimbursement will only be provided after these materials have been received.

I agree

II. PROJECT SUMMARY

a.) Abstract of the proposed research activity and objectives (max 1500 characters)

b.) Project's unique approach, significance, and specific relevance to IBGC topics of interest (max 1500 characters)

c.) Methods to be employed, including planned travel, interview, survey, other research and specific contacts, questions, or goals within each method (max 2000 characters)

d.) If this research is associated with an internship, how does this proposed project go above and beyond the scope of the internship? (max 1000 characters)

III. INTERNAL REVIEW BOARD

Documentation of an approved or exempted IRB decision is required for the proposal to be considered if human subjects will be used in research; full Fletcher IRB guidelines and related forms are available at <https://viceprovost.tufts.edu/sberirb/>. Proposals that contain interviews or data gathering and interaction with non-executive subjects will not be considered without documentation of IRB approval or exemption.

e.) Does your project require Internal Review Board approval?

Yes

No

f.) If your project does require IRB approval, has it been secured?

Yes

In the process

Not yet submitted

Exempt

IV. BUDGET *(to be submitted along with application)*

Please submit an itemized, one-page budget with your application. This section should include the following:

- a.) **Travel:** Include travel purpose, location, length of stay, and estimated cost of trip, including conference attendance, transportation, lodging, and all related costs. Per diem and lodging rates for domestic and foreign travel may be estimated according to the U.S. federal government standard rates (available at www.gsa.gov/perdiem).
- b.) **Other:** materials used directly for research (i.e., survey translation and reproduction, equipment for use in pilot projects).
- c.) **Total amount requested** and additional funding secured, if applicable.

The IBGC Research Fund provides funding in the form of reimbursement. It is imperative that you keep the appropriate receipts and submit them within 30 days of returning in order to be reimbursed.

IV. ADDITIONAL DOCUMENTATION *(to be submitted along with application)*

- a.) Applicant CV/resume
- b.) IRB approval/exemption (if applicable)

Please e-mail this application, budget addendum, and CV/resume to:

Agnes Hatley
Assistant Director
Institute for Business in the Global Context, The Fletcher School
Email: agnes.hatley@tufts.edu Subject: IBGC Research Award Proposal