**Tufts Student Chapter of the American Veterinary Medicine Association**

April 4th, 2016

Members in Attendance: Eric Culver, Anika Farina, Daisy Spear, Pamela Bay, Michelle Lapointe, Kara Loiselle, Stephanie Iacovelli, Laura Sloan

Faculty: Dr. Kristine Burgess

**Agenda**

Pamela

1. Spring travel grants
2. Community service - toxic plant table budget
   1. Toxic plant garden!
   2. approved
3. Coffee costs - Michelle
   1. Money that has been returned from coffee =$25 (invested $75: cups,coffe,creamer, etc. )
      1. Unaccounted money- not really any answers on remaining inventory? Where the money is? Is coffee being stolen?
      2. Change the SOP’s to increase accountability
      3. Continue Coffee program on trial basis (until the end of fall 2017)
         1. Lower price to $1; Decision: Approved
4. By-laws
5. Membership Dues - decisions
   1. Michelle comments - cite previous discussion
   2. Decision: keep the dues at $40
6. Product day - will keep us posted
7. Response from speaker (Rachel’s contact)
   1. Rachel will plan event with the “Uncommon Vet” for the fall
8. Officers/ dean’s meeting - April 25th during lunch
   1. Kara and Laura attending

Kara

1. Calendar access for clubs/the difficulty level of that
   1. Clubs should cc [tuftsscavma@gmail.com](mailto:tuftsscavma@gmail.com) their club event emails
   2. Remind clubs to check the calendar when scheduling events
2. Spring break/symposium timing
3. Food reimbursement for symposium
   1. Reimbursement to delegates and vegetarian attendees $20
4. VLE interest? Talk about it at same time as AVMA Convention. Email sent 3/21 and 3/28
5. Cleaned HLH but dropped the ball on e-mailing people about their boards.. Will do that
   1. Another club wants a board… if any clubs respond saying no longer want the board, will distribute out boards to other clubs

Michelle

1. Ethics club funding
   1. Will receive fully requested $200
2. Current funding summary - our finances
   1. Let’s talk about it next meeting (May)

Anika

1. Register for AVMA Convention - Who is going and when?
   1. Anika - will organize hotel registrations in conversation with Sr. Treasurer
2. Put it into the SOPs-
   1. we need to choose a Delegate by January or end of december?
   2. Have people signing up late November, vote on them by December 1st
      1. New Delegates will come to January and February meetings
3. Katherine.lopez@tufts.edu
   1. hills rep needs to be added to club president list --Pam & Laura.
4. “Cumming soon”
5. Other Scholarships for students
6. Remove gratitude board
7. Survey student body about possible membership gifts
   1. Suggestions for gifts <$20

Daisy

1. SCAVMA store website items -- pants, etc. Beth Mellor won’t get back to Julia
   1. OFFICE IN VLH- tell Julia to knock on her door (awkward hallway door?)
2. SCAVMA shirts in the store -- sell for $5 in store
3. Send final warning email to 4th years, 4/22/16 the website officially closes for this year’s dues.

Laura

1. Cummings newsletter e-mail - forwarding to Pamela

TO DOs

Pamela

1. Add sentence about budget clarification in travel grant applications

Michelle

1. Reimburse delegates and vegetarians $20

Daisy

1. Send email about coffee?
   1. lowered price to $1, coffee is remaining on a trial run. Let us know how you feel about it. If people not paying, coffee will go away
   2. Membership gift! Under $20

Anika

1. Set up hotel for AVMA convention
2. Removing gratitude board

Stephanie

Kara

Eric - Make those coffee signs

Laura