**Tufts Student Chapter of the American Veterinary Medicine Association**

September 8, 2015

Members in Attendance: Rachel Madenjian, Rebecca Bishop, Kyle Black, Gabriela Villanueva, Pamela Bay, Michelle Lapointe

**Agenda**

Pamela:

* Fundraising ideas
  + *Pancake Breakfast, $5, buffet style, check with the Cafe*
  + *Volleyball tournament: sell food and drinks, fee per team, “fundraiser for travel grants”; think of inviting UMass Medical School, Pharmacy School, Optometry School*
  + *LipSync Battle: team or individual, send to social committee*
* ALL money...ideas for where it should go
  + *$8,500*
  + *Four Categories: Outreach, Wellness, Leadership, Professional Development*
  + *Travel grants, wellness week*
  + *ALL funding logo placed on all events to make people more aware of where the funding is coming from*
  + *\*\*breakdown from last year & (categories):*
    - *$5000/5000 for travel grants (professional development)*
    - *$300/300 for spring festival (community outreach)*
    - *$700/1000 for fun fridays (wellness)*
    - *$2,500/$9,000 for SAVMA symposium attendance (leadership)*
* Wellness week update and approval
  + *Wellness week mid-Spring*
    - *Stephanie Chubb has money from Zoetis to bring in a speaker on topic of wellness*
    - *Talk to faculty members to set up a panel about topics*
  + *Pancake breakfast one day* 
    - *Talk to Cafe, discuss possibility of discount on coffee if people get pancakes*
  + *Yoga every Thursday*
  + *Dr. Vo and Pressure Points/Stress Relief*
  + *Massage Chairs*
    - *Bancroft School of Massage in Worcester*
    - *Company to bring*
  + *21 Days of Wellness*
    - *Virginia Shugrue -- collect, then email pictures from students*
  + *Smoothie Bike*
    - *Buy/rent is outside of our budget*
    - *Pam wants to build one, things we need:*
      * *Bike*
      * *Bike stand*
      * *Blender*
  + *Small group events (~10 people)*
    - *Zumba/belly dance class*
    - *Wine tasting*
    - *Cupcake with a professor*
* *Budget*
  + *Pam will get together and present to board*
* PD workshop ideas
  + *Betsy Charles, leadership workshop; pair with VBMA, Dr. Rowell (Dr. Wetmore may have $$ for us as well)*
  + *VetPrep or Zuku -- contact the companies to see if they would send rep*
    - *Drinks provided*
  + *GHLIT - resume, etiquette skills, interview skills* 
    - *Libby Wallace*
    - [*http://www.avmaghlit.org/about-us/avmaghlit-trustees/libby-wallace.aspx*](http://www.avmaghlit.org/about-us/avmaghlit-trustees/libby-wallace.aspx)
* Things from Leadership Conference
  + Send Anna Reddish by-laws for the ‘okay’
  + Yearly “Vetstudents united day”
* MVMA Spring Conference
  + *Contact them about spring conference to set up a booth and sell merchandise*
* SCAVMA → SAVMA logo change
* Student body meeting for October: what to discuss- decide 10 min. update @ next mtg

Kyle

* AVMA Representative Visit
  + Dr. Anna Reddish
  + October 19-20
    - *Meeting with faculty advisors (19th-20th)*
    - *Meeting with Dean Kochevar and Barbara Berman*
    - *Out to dinner with e-board on 19th - $100 from AVMA*
    - *Lunch talk on 20th with student body - $500*
      * *~150-200 students*
    - *Tour of school and teaching hospital*
  + *We offer to pay for anything extra on dinner expense* 
    - *She arranges all travel logistics, check in with her about this*
* Manage putting club events on SCAVMA calendar through Gmail
  + *Email club presidents to tell them to email SCAVMA with events*
  + *Everyone responsible for checking email and putting up events*
* Continue to have members forward Dues Paid Emails to Gmail?
  + *Discontinue since we get a monthly update from SAVMA*

Anika

* Membership gifts: Running animals logo update
  + Allheart.com
    - *~$900 for 350*
    - *Navy, white screen print. Logo on Left.*
  + Prologo Design in Westborough ← Or ask Spectrum Screen print On side of hat.
  + What was costs for gifts last year? *$3000*
* V’18s who need to be placed on committee or would like to switch
  + Laileena Yu - Hills Committee?
    - *Let her know on Hills*
  + Melisaa Icaza - PR committee
    - *Approved!*
  + Lauren Rose - PR Committee ← she also sent us an email...can’t sign up for aVMa, we need to approve her…← same with Chelsea Van thof ..Pam will send an email
  + David McChesney - Website/Photography.
    - *On One Health*
  + Would like to switch: Brit Grenus to Symposium (on Social now). Nyasha to One Health, Store, or Coffee (currently on Fundraising committee)
    - *NO NOT ALLOWED*
* Can mass email of Committees go out? Pam - I sent one out already :) ← within the week send this out.
* VBMA/PHLIT scholarship

Rebecca

* Club stuffs
  + VBMA - wants funding
    - *Approved to be a club*
    - *Need to send in all paperwork*
  + Diversity Council vs WVLDI ...should we re-evaluate?
    - *WVLDI -- submit separately for funding*
* Store
  + logo update?
  + spreadshirt!!

Rachel

* faculty survey final results?
  + *Before next meeting, get list of who is in the running for faculty advisor*
  + *email Dr. Wetmore*
* mug deets- send of preorder/payment form now?
  + 1. Base your pricing on the 72 pricing, $4.43 each and understand that if you sell more, the pricing drops. 144 pieces $4.08, 288 pieces $3.80 576 pieces $3.50.
    - $12 a piece; 2 for $20
  + 2. Pre-sell the cups so you have no liability except the basic 72 pieces in November for Holiday
  + $90 set up fee
  + shipping varies per quantity, can get quote
* advertising first friday dates & fall travel grant app → *Due date will be Oct 20, 2015, Review and Let Recipients know November 8th*
* sent Dr. Hall and Reddish bylaws today…
* got an african safari trip for auction..
* booth at open house?

Pamela (whoops)

* Vets united in spring
* scaredy cat
  + *Email Community Service (to email Anya) and Lori Muhr about setting this up*
* updating company reps

Michelle

* MVMA speaker: Dr. Adam Arzt, President
  + Finalized date: October 14 12-1pm - get this advertised!
  + Need to send goals of talk
    - *Membership benefits, what can the organization do for us as students?*
  + Food?
    - *Pizza*
* BOA update - documents to update signatures/names has been submitted
  + send update to Social Chairs?
  + Will need to work on adding their names and getting additional card after confirmation of update. And get new pin #!

**Action Items**

E-Board

* Decide on lunch and dinner options for Dr. Reddish
* put club events on Gmail calendar (club stuff should be in green)

Pamela

* Email social committee about LipSync committee
* Email local schools about Volleyball Tournament in Spring
* Talk to cafe about pairing up for pancake breakfast during Wellness Week
* Email Bancroft School of Massage about massages during Wellness Week
* Develop budget for Wellness Week
* email GHLIT about PD ideas
* email social committee to send out dates for Fun Fridays
* Email Community Service (to email Anya) and Lori Muhr about setting this up

Rebecca

* Look for blender
* Contact VBMA to let them know we are on board with them being a club
* Set up spreadshirt store

Kyle

* book AVA on October 20th for student body meeting/Dr. Reddish & get approval for food from Dr. Warner
* Email at beginning of october with RSVP to student body meeting with Dr. Reddish
* ~~Email club presidents to tell them to start sending email with events to put on calendar~~
* Email WVLDI about approval and funding guidelines

Rachel

* send out Fall travel grant application

Michelle

* email PR about Dr. Adam Arzt, President and Dr. Reddish visits