

SMFA Ceramic Kiln Room

A004

Studio Manager: Stephen Powers

[Stephen.Powers@tufts.edu](mailto:Stephen.Powers@tufts.edu)

## OVERVIEW

The SMFA kiln room A004 is a **HIGH HAZARD** area. There are distinct dangers of high heat exposure and risks of electrocution and burns and cuts.

## CERAMIC STUDIO STAFF

Day-to-day management of the Ceramic Studio is performed by the Ceramic Studio Manager and a Studio Manager Assistant. The Studio Manager and Studio Manager Assistant work with student workers, instructors, and student users to maintain a safe, healthy, and friendly studio environment. Studio student workers assist the manager in maintaining the studio hours and ceramic process. Staff can answer basic questions about the studio, they are not meant to instruct or “fill in the gaps” of information missed from unattended classes.

The studio team reserves the right to close the studio at any time. We strive to keep the space accessible as much as possible, but maintenance, safety, and staffing issues do happen. Check the studio door for any notes on closings.

**Studio Manager:** Stephen Powers

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**Studio Manager Assistant:** TBD

## ACCESS AND HOURS

The Kiln room is accessible via id card swipe for authorized users when the 230 Fenway building is open. The studio is closed during holidays and between semesters.

## FOR STUDENTS ENROLLED IN CERAMIC CLASSES:

The Kiln room is a **HIGH HAZARD** sculpture facility that is open every day. Any user wishing to have access to the kiln room must complete training to be considered for access. Please email manager to set up a training.

## FOR STUDENTS NOT ENROLLED IN CERAMIC CLASSES:

Users wishing to use the kiln room must contact the Studio Manager to schedule a training.

If approved, users will be notified by email and should schedule a meeting with the Studio Manager to go over safety and technical policies of the studio. Once approved, a user may work independently under the guidelines of the room.

## FIRING PROCEDURES

### **Please follow glaze firing procedures located in the Glaze Room.**

- Students are responsible for placing their work on the appropriate racks to be fired
- Place work toward back of shelves so they won't need to be moved
- DO NOT touch anyone else's work to prevent accidents. Ask for assistance if room is needed.
- Pick up work once fired, space is limited
- Sign every piece CLEARLY on the bottom to prevent confusion
- Keep a record of your work with drawings, notes or photos
- DO NOT take work that is not yours, if unsure ask your instructor for assistance
- The SMFA studio team is not responsible for lost or stolen work
- Only clay from the studio will be fired
- Commercially prepared glazes and underglazes purchased by students must be approved by the Studio Manager or assistant prior to submission for firing.
- Kilns are fired according to the needs of the entire studio
- Kilns will be fired when there is enough work to fill a kiln
- Requests will be considered, but it is the prerogative of the Studio Manager and assistant to determine the kiln loading and firing.
- Each piece must pass a set of standards in order to be fired.
- The studio manager and tech reserve the right to reject work that is unsuitable for firing.
- Rejected work will be left on the cart in the middle of the drying room with an explanation of why it was not fired.
- Greenware will not be fired if it has not properly dried – consider it may take several days to several weeks to dry depending on the thickness of the piece.
- Dry your pieces on your shelf.
- Pieces with too much glaze or a bad glaze combination will not be fired  
Consult your instructor if unsure if your piece meets any of these standards
- DO NOT touch the kilns
- Dates for LAST WET WORK and the END OF TERM are posted in the studio. Work placed on shelves after these dates will not be guaranteed finished before the beginning of the next term.