



# 2021 SOTA ELECTIONS

# Election Overview

- SOTA = Student Occupational Therapy Association
  - All students in the department are automatically members of SOTA!
- **8 different positions available:** President, Secretary, Treasurer, Fundraising Chair, Community Service Chair, Social Activities Chair, AOTA/MAOT Representative, COTAD Chapter Representatives
  - Student Faculty Reps and GSC Rep are NOT available- were filled in summer
- SOTA officers serve for one calendar year (January- December)



Why run for SOTA?



Leadership  
Community Engagement  
Relationship Building



### Contact:

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# President (2)

- Run general body meetings and officer meetings
  - Coordinate speakers or presentations
- Oversee and support all major projects and officer responsibilities; provide support and feedback to officers in their duties
- Communicate with faculty SOTA advisor (Meredith!)
- Leading SOTA in department and university-wide activities
- Informing department of upcoming meetings and events via accessible platforms
  - WordPress blog, email
- Complete annual GSC paperwork, maintain constitution

\*\*\* *2 positions available!* \*\*\*

**Contact:**

Rebecca Rutta: [rebecca.rutta@tufts.edu](mailto:rebecca.rutta@tufts.edu)

# Secretary (1)

- Keeps accurate minutes of officer and general body meetings
- Updates social media pages updated with meetings, events, resources and general information
  - Facebook, Instagram, Twitter
- Maintains bulletin board in SOTA lounge



**Contact:**

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Nicole Porter: [Nicole.porter@tufts.edu](mailto:Nicole.porter@tufts.edu)

# Treasurer (2)

- Sets yearly budget in collaboration with all officer positions
  - Applies for GSC funds, allocates received funds, maintains electronic and written records of all incomes and expenses
- Communicates finances to all members at general body meetings
- Coordinates ordering and picking up food for monthly SOTA meetings
  - In-person meetings!
- Maintains snack bar in SOTA lounge



# Community Service Chair (1)

- Organizes volunteering for Tufts Kids Day (Spring) and Community Day (Fall)
  - Maintains materials for these events- sensory car wash
  - Cancelled this year due to COVID
- Coordinates participation in additional volunteer events that arise throughout the year
- Collaborates with AOTA/MAOT representative to facilitate Hill Day
- Monitors social media for relevant volunteer opportunities to advertise to SOTA



**Contact:**

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# Fundraising Chair (1)

- Organizes and communicates all fundraising efforts, including yearly swag orders in the fall
- Collaborates with treasurer to select and reach fundraising goals
- Researches and establishes relationship with fundraising community partners
  - Boston Brakers!
- Works with Community Service Chair to coordinate annual fundraising event
  - ADPA Optimism Walk in May, Cere-bration Walk in September





**Contact:**

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Grace DeGrado: [grace.degrade@tufts.edu](mailto:grace.degrade@tufts.edu)

# Social Activities Chair (2)

- Organizes social events (at least 1 per semester) for all SOTA members
- Organizes "SOTA Buddies"
  - Pairs incoming 1<sup>st</sup> years with current students before matriculation in first year
- Plans orientation events for incoming cohort
- Ensures events are advertised to whole GSAS student body if GSAS funds are used
- Coordinates funds allocation with treasurer





**Contact:**

Emily Sellman: [Emily.sellman@tufts.edu](mailto:Emily.sellman@tufts.edu)

# AOTA/MAOT Representative (1)

- Promotes attendance and participation in annual AOTA and MAOT conferences
  - Helps identify registration deadlines, funding opportunities
  - Reports back on Tufts participation- student and faculty presentation, learning outcomes
- Shares AOTA/MAOT events with department
  - Monitors via
- Empower students to utilize their AOTA membership benefits
- Helps execute other AOTA events throughout the year such Hill Day



**Contact:**

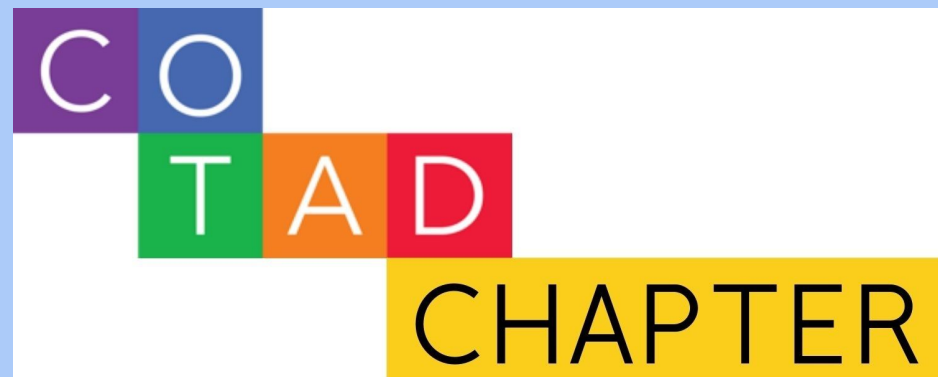
Sarah Grey: [sarah.grey@tufts.edu](mailto:sarah.grey@tufts.edu)

Dennis Peary: [dennis.peary@tufts.edu](mailto:dennis.peary@tufts.edu)

# COTAD Chapter Representatives (2)

- Provides opportunities for students and faculty to discuss their experiences with issues of diversity, equity and inclusion
  - Leads COTAD meetings, represents COTAD to executive board
- Promotes inclusion of all abilities and disabilities through panel discussions and presentations
- Educates and trains department in matters of diversity and cultural sensitivity in health care

**\*\*\* 2 positions available! \*\*\***



# Nomination Process



- Google form to call for nominations will be sent out soon! Due Monday, November 30
  - May nominate yourself/classmate for one or more positions
- Will notify nominees via email by Friday, December 4
  - Have the option to accept or pass on a nomination
- If accepting, we will ask you to send us a **short blurb** saying why you should be elected to this position
- A survey with all nominees and their blurbs will be sent out by Monday, December 7 for all students to vote on
- Will aim to have the new officers announced by that Friday, December 11!

*\*\*\* Reach out to current officers for more information/if you have questions!! \*\*\**

*\* More information is in the Constitution posted on Wordpress \**