VizAthon 2021: Submission Guidelines

What to submit:

1. **Cover sheet(s):** (format: pdf)
   a. **Team name**
   b. **Data source(s)** – list all each dataset used, with a name of the data and the link to the dataset. All the data that you use must be freely available to the public.
   c. **Other sources** – For each source, give a link or full citation, and sentence about how you used them. You may use any citation style you choose. This list should include:
      - existing visualizations from which you drew significant inspiration, or on which you modeled part or all of your visualization
      - existing code that you used or adapted for your project (if applicable). You need not include short snippets (e.g. two lines from a stackoverflow answer about how to perform a common task would not need to be cited), but do need to cite longer chunks of code that you used or adapted (e.g. if you made a nice looking map in your visualization by editing someone else’s code for a similar map, you should cite their work). Existing open source libraries that you use should be cited. Please also cite such sources with an inline comment within the relevant portion of your code.
      - You are welcome to discuss your project with people outside your team. In the spirit of documenting your process, please list the name of who you consulted and the nature of any input they gave if you discussed your project with anyone outside your team. This could include, for example, asking a friend outside your team to test out the user interface for your visualization, or a helpful idea for a new direction that came out of a conversation during the event office hours. **No one outside of your team may make a visualization for your project or write code for your project.**
         Note: If you are unsure of whether to include a source in your list of citations, include it. We expect you will be learning from many sources as you build your project. The underlying principle here is not to pass other people’s work off as your own. It’s fine if there is a part of your project that you did not create yourself, but the original author/creator should be clearly cited.

2. **Visualization:**
   Your complete visualization. The format you choose here will depend on the format of your visualization. Please choose the format that showcases your visualization the best.
   If your visualization is a static image or series of images, please submit those images in a widely used image format (png, jpeg, tiff, pdf, etc.). You may use captions and text to explain the visuals as helpful. If your visualization is hosted on the web, please submit a link. If you are not sure whether your visualization is in a format that the judges will be able to open, see, and (if applicable) interact with, please reach out to check at least 24 hours before the deadline.

3. **Video:** (format: mp4)
   A 2-5 minute video summarizing your work. In particular, you may use the video to:
      - Showcase the main features of your visualization
      - Explain why you made some of the choices you did in your data visualization (i.e. about what data to display and how to display it)
      - If your visualization is interactive, include a demonstration of someone interacting with the visualization (for example, you might capture your screen while exploring the visualization and narrating what you are doing)
• You can record this video using zoom or another video-capture program

4. Code:
If applicable (i.e. if you wrote code to generate your visualization), include all of your code in your submission. Your code will not be judged on its quality, but remember that you must cite your sources appropriately (see above).

How to submit:
You will receive an email asking for the name and contact information of a team captain who will be responsible for uploading your submission into a Box folder. The team captain will get a link to your team-specific Box submission folder. They will be responsible for submitting your project by the submission deadline.

When to submit:
Thursday, January 14, 2021 by 1:00pm EST